



Kings Oak Primary Learning Centre

Wells Lane, Off Bondfield Close, Wombwell, Barnsley, S73 8TX

Tel No: 01226 272740

Website - <http://www.kingsoakprimary.org.uk>

Email: office@kingsoakplc.org.uk

Co-Headteachers: Mrs A Wilks & Miss J Meiner



Dear Parent/ Carer,

Year 6 – Dinner Money Balances

As your child is nearing the end of their time at Kings Oak, I thought it would be helpful to advise you of the procedure regarding Dinner Money for this term.

Dinner money accounts must be settled in full on or before the last day of this term, Monday 22nd July 2024. The office will continue to send reminder texts and letters to anyone who is in arrears with dinner money – please do remember that it is our policy that dinners are paid for in advance.

It would be helpful if you could calculate the number of dinners required for this term in advance in order that you can make payment via School Gateway, where the minimum payment is £13.30, to ensure your child's dinner money account is at NIL after lunch has been taken on 22nd July. Dinners are currently £2.66 per day.

Credit Balance – if there is a credit balance on your child's dinner money account on 22nd July and there is a sibling at the school, the balance will be transferred to the sibling's dinner money account. If there is no sibling at the school, please contact the office who will be happy to arrange a refund to you by cash or cheque.

Debit Balance – Where a debt exists against your child's account, we will inform you of this and payment will be requested before the end of the summer term. If no payment is received, the debt will transfer onto a sibling account and you will be informed of this. Where there is no sibling, and the outstanding debt remains unpaid, the Governing Body will take Debt Recovery Action. If you already have an outstanding balance on your child's account and you are struggling to clear this debt, please do call and speak to the office who will be happy to discuss a payment plan.

If you would like to discuss any of this, please call into the school office, who will be happy to help.

Yours sincerely,

A Wilks

Co-Headteacher

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Gold Award
Awarded by Arts
Council England